

STANDARD PRODUCT ORDER FORM

MAKE COPIES OF THIS FORM BEFORE USING... OR CALL US AND WE'LL SEND ADDITIONAL COPIES! FOR FASTEST SERVICE, PLEASE COMPLETE ALL INFORMATION.

ORDER DATE _____ CONTACT PERSON _____

NEW ORDER REORDER

Ship To: DEALER CUSTOMER

REORDER with changes
Mail or fax a copy of the form or cheque with changes

CUSTOMER INFORMATION

COMPANY NAME _____

STREET ADDRESS _____

CITY _____ PROVINCE _____ POSTAL CODE _____

AREA CODE/PHONE NUMBER _____ AREA CODE/FAX NUMBER _____

SIGNATURE OF PURCHASER _____

DEALER INFORMATION

COMPANY NAME _____

STREET ADDRESS _____

CITY _____ PROVINCE _____ POSTAL CODE _____

AREA CODE/PHONE NUMBER _____ AREA CODE/FAX NUMBER _____

SIGNATURE OF PURCHASER _____

MANUAL FORMS/ENVELOPES/LABELS ORDER INFORMATION

QTY.	PRODUCT NUMBER	NO. OF PARTS	FORM COLOUR	DESCRIPTION	START CONSECUTIVE NUMBERING AT: <small>(If not specified, numbering will start at 1001)</small>	TYPE STYLE	OPTIONAL LOGO DESIGN NO.	RETAIL PRICE
					<input type="checkbox"/> NO. <input type="checkbox"/> Do not number			
					<input type="checkbox"/> NO. <input type="checkbox"/> Do not number			

COMPUTER FORMS ORDER INFORMATION LASER CONTINUOUS

QTY.	PRODUCT NUMBER	NO. OF PARTS	FORM COLOUR	DESCRIPTION	START CONSECUTIVE NUMBERING AT: <small>(If not specified, numbering will start at 1001)</small>	TYPE STYLE	OPTIONAL LOGO DESIGN NO.	RETAIL PRICE
					<input type="checkbox"/> NO. <input type="checkbox"/> Do not number			
					<input type="checkbox"/> NO. <input type="checkbox"/> Do not number			

STATIONERY PRODUCTS ORDER INFORMATION (Letterhead, Envelopes, Business Cards) - Send sample of desired layout.

QTY.	PAPER STOCK	PAPER COLOUR	LETTERHEAD ENVELOPE BUSINESS CARD	CONTINUOUS STANDARD WINDOW	TYPE STYLE	LAYOUT	INK COLOURS		PRINTING STYLE	OPTIONAL LOGO DESIGN NO.	RETAIL PRICE
							COLOUR 1	COLOUR 2			
									<input type="checkbox"/> FLAT <input type="checkbox"/> RAISED		
									<input type="checkbox"/> FLAT <input type="checkbox"/> RAISED		

IMPRINT INFORMATION

USE SAMPLE ENCLOSED USE CUSTOM LOGO

PRINT AS SHOWN ON PRODUCT ILLUSTRATION (with wording shown below)

COMPANY NAME _____

ADDITIONAL ADVERTISING LINE TO BE PRINTED _____

ADDRESS _____

CITY _____ PROVINCE _____ POSTAL CODE _____

AREA CODE/PHONE NUMBER _____ AREA CODE/FAX NUMBER _____ E-MAIL ADDRESS _____

OPTIONAL EXTRA IMPRINTING

BUSINESS DESIGN **FREE**

NATIONAL TRADEMARK **FREE**
(Please enclose black and white camera-ready sample)

CUSTOM LOGO \$
Refer to the Business Printing Catalogue for more Custom Logo information. Allow extra processing time.

EXTRA LINES OF TYPE \$
\$10.00 per product. Specify in "Special Instructions" box below.

FOR CHEQUES Additional Signature Line **FREE**
Specify in "Special Instructions" box below. Subheading above Signature Line

Thank You FOR YOUR ORDER

HOW TO ORDER CHEQUES

Fax this order form and any "VOID" sample cheques to:
(416) 410-0750 or toll-free (877) 510-0750

Please put your Visa or Mastercard information on the fax, in a voicemail message to:
(416) 410-0750 or (877) 510-0750
or in an e-mail to info@e-compubooks.com

SPECIAL INSTRUCTIONS

Attach additional sheet if necessary.
